



California Community College Association of Occupational Education (CCCAOE) Pre-Conference Board Meeting Minutes

MARCH 2, 2011

8:30 A.M.-4:00 P.M.

OAKLAND, CA

RECORDER	CORINE DOUGHTY	
ATTENDEES	HAZEL HILL	JOHN MEANS
	KIM SCHENK	JEFF CUMMINGS
	SID BURKS	LYLA EDDINGTON
	MADELAINE WOLFE	RICK IDA
	BOBBIE EDGIN	BETH PRATT
	LYNN SHAW	CAROLE GOLDSMITH
	WHEELER NORTH	DIANE HOLLEMS

ABSENT **RICDHARD GALOPE**

Review and Approval of January 2011 Minutes

Corine Doughty

ACTION	Hazel Hill opened the meeting at 9:05 AM Review of January Board minutes. MSP – approved by CCCAOE Board Membership
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Old Business & Review of Action Items

PRESENTER

DISCUSSION	<p>Membership – Hazel Hill/Kim Schenk – Recommend an annual \$45 membership beginning each fiscal year. Kim Schenk reviewed qualifications for membership according to the bylaws. Jeff Cummings suggested a "Request for Membership" status button on the website. Hazel Hill – may need to change the bylaws to implement the above. Beth Pratt – need to create a benefit statement regarding membership. Rick Ida – ensure changes are reflected in the bylaws first before implementing the proposed change. Identify how much of the membership is tax deductible. Challenge of current membership methodology is we cannot define who a member is to the legislature.</p> <p>Bobbie Edgin – send out to the membership a change in policy regarding annual membership and the cost to members is \$45. Needs to be transitional.</p> <p>Corine to review the bylaws and the three qualifications under membership. Hazel Hill – Bylaws say dues are a part of the conference fee. Payment of dues establishes membership and membership is annual.</p> <p>Kim Schenk – First step to allow CCCAOE to define who our membership is. Down the road we can provide additional benefits.</p> <p>Carole Goldsmith – Establish a task force to define added benefits for membership. Survey the membership to see what they want via Survey Monkey.</p> <p>Diane Hollems/Beth Pratt - Certification track might be the benefit to membership status.</p> <p>Sid Burks – Create a membership card to be given to new members.</p>
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Kim Schenk – Proposes we roll out in 2 phases. Year 1, choose to be a member separate from the conference. Year 2, receive a letter identifying differences.

Lyla Eddington – Communicate with the membership the following: the Board is moving to a once a year membership due. It will be separate from your conference registration. Membership will include benefits.

Will continue to discuss and review at the June Board meeting.

Both the Articles and the Bylaws require a change in Policy and Procedures.

**WED Professional Certification –Kim Schenk - Workforce and Economic Development
Professional Training - CCCAOE SP11 - PROPOSED WORKSHOPS:**

“Lay of the Land” for Workforce and Economic Development

- a. Chancellor’s Office and BOG
 - i. Regional Consortia
 - ii. CTE/EWD
 - iii. Academic Senate
- b. External Stakeholders
 - i. WIBs
 - ii. CDE
 - iii. Legislature
 - iv. Federal agencies (OVAE)
- c. Associations
 - i. CCCAOE
 - ii. CCLC
 - iii. AACC-WDI
 - iv. FACCC/CCT,CFT

WIB 101

- d. WIB structure – local/state
- e. WIA regulations/reporting requirements
- f. Training delivery methods
- g. ETPL
- h. Contracts

Career Pathways

- i. SB70
- j. High school articulation/statewide career pathways project
- k. Adult career ladders/lattices
- l. Adult schools

Governing Legislation/Regulation

- m. State/local consultation processes and requirements
- n. Ed Code (Rodda Act, Brown Act)
- o. Title 5
- p. California CTE State Plan
- q. Perkins IV – all the pieces
- r. SB 70

Working with Business and Industry

- s. Contract Ed
- t. Economic Development agencies
- u. Transitioning professionals to teaching
- v. Leveraging resources (grants, donations, etc.)

Curriculum and Program Development

- w. Credit, non-credit and not-for-credit
- x. Program approval process
- y. Program review/accreditation (2 year + cycle for accreditation)

New CTE Dean Training -CCCAOE SP11 - PROPOSED WORKSHOPS

CTE Funding

- a. General Fund
- b. Restricted Funds
- c. Perkins
- d. EWD
- e. SB70
- f. Other grant sources

Enrollment Management

- g. Scheduling/Productivity
- h. Facilities usage

	<ul style="list-style-type: none"> i. Outreach and Marketing <p>Managing Perkins/Tech Prep</p> <ul style="list-style-type: none"> j. Overview – IC, IIC, IB k. Distribution of funding at the district/college level l. Core Indicators m. Required and permissive uses of funds <p>Curriculum Issues</p> <ul style="list-style-type: none"> n. Program and course approval process o. Course repeatability p. Minimum qualifications/Equivalencies q. Transfer and articulation r. MIS data elements <p>Program development/improvement</p> <ul style="list-style-type: none"> s. Regional program approval t. LMI/Environmental scans u. Advisory Committees/Industry Connections v. Student support services <p>Leadership Skills</p> <ul style="list-style-type: none"> w. Conflict Resolution x. Creating productive meetings <ul style="list-style-type: none"> i. Agendas, notes, parliamentary procedure, Brown Act y. Working in a bargained environment <ul style="list-style-type: none"> i. Rodda Act <p>We would offer the programs in strands throughout the year. Model of how it might work.</p> <p>John Means – suggested you need to be a member</p> <p>Hazel Hill - suggested we charge non-members.</p> <p>Sid Burks – reduced rate for faculty</p> <p>Madelaine Wolfe – pre-conference strands</p> <p>Hazel Hill – define the purpose of the training for New CTE Dean’s.</p> <p>Carole Goldsmith – new Dean CTE training</p> <p>Lyla Eddington – Perkins Training</p> <p>Diane Hollems – take off the word “NEW”</p> <p>Call it CTE Certification...Group agrees</p> <p>Jeff Cummings – need to include Professional Growth and Ethics as a topic. Would like to create a round table discussion regarding values, ethics, integrity, etc.</p> <p>Carole Goldsmith – include the WIB topic on the CTE Training.</p> <p>Diane Hollems – can we customize the training to meet the needs of our membership?</p> <p>Madelaine Wolfe – Board to identify subject matter experts to assist with the implementation/training.</p> <p>Sid Burks – Identify SLO’s/PSLO’s</p> <p>Kim Schenk – two issues: curriculum development and training to be implemented. Talk to the Chancellor’s Office to request funding to support this initiative for hiring a Coordinator. Jeff Cummings – partner with the Chancellor’s Office to support partially this initiative and CCCAOE picking up the rest. Need to work with our existing CTE and EWD staff.</p> <p>Wheeler North – Need a central SME of the system to assist with implementing this certificate program. Integrate the factions throughout the CCCCCO.</p> <p>Jeff Cummings – will want a sub-committee or advisory.</p> <p>Regional Model – Kim Schenk & John Means – Compiled three positions (Regional Consortia’s, Chancellor’s Office & CCCAOE) on the Regional Collaborative network into one document to be presented separately and disseminated in our packets. CCCAOE will move the discussion forward with CALWIB, EWD, Governor’s Office and other organizations that will support the initiative.</p> <p>2010-2011 Work plan Follow-Up – Hazel Hill -</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
MSP: Speak with Ron Selge regarding funding model and Kim Schenk and Madelaine Wolfe to come to the June meeting with recommendations. Include content as part of the discussion. Discuss at the Regional Meetings that we are establishing a budget and seeking funding to develop curriculum for 2011-2012 WED. Looking for SME’s and staffing. Discuss in the Regional meetings how to move forward with the implementation. Propose two links on the website for fall and spring Idea for Fall: I wish to register as a member	Kim Schenk and Madeleine Wolfe Regional Chairs	

New Member Continuing Member Idea for Spring: New Member Continuing Member Non-member Lyla Eddington - proposes charging non-members a higher fee. July 1 is the annual renewal date and the benefit is reduced registration in the fall if you're a member.		
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Budget

BETH PRATT

DISCUSSION	Fiscal Year Budget to Date – Fiscally sound and total income is over \$300,000. Nearly \$75,000 in conference attendees and separated out from the dues. Dues = over \$4000 Report for General Membership – Expenditures and to date. Projected Required Budget 2011-2012 – see action item below.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Need to discuss changes to the 2011-2012 budget at the June meeting. Any comments or recommendations, please discuss with Beth. MSP: Treasurers Report Approved.	CCCAOE BOARD CCCAOE Board	June 1, 2011

Executive Secretary Report

BOBBIE EDGIN

DISCUSSION	Registration demographics Need everyone to assist with the conference due to increased enrollment and sponsorships. One of the award recipients is unable to attend the conference and the award nominee will accept on their behalf.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review the Board Handbook prior to the June Board Meeting Ask retirees to send a representative to attend on their behalf if not available to attend the conference.	All CCCAOE Board	June 2011

New Business

DISCUSSION	<p>Election Results – Kim Schenk- Newly Elected Board Members: Sid Burks – Elected President Corine Doughty – Communication Officer Omid Pourzanjani – LAOCRC V.P. Jonathon King – SF Bay Area V.P.</p> <p>Board Handbook – Hazel Hill – Purpose of the handbook to establish guidelines and provide consistency for Board members. Handbook is a work in progress and updated annually. Bylaws referred as Section I Procedures referred as Section II Do we ask the representative organizations to appoint a liaison to represent the CCCAOE Board? Bobbie Edgin – EWD and Chancellor's Office appoints members to attend our meetings and CCCAOE assigns committees and organizations along with their appointment on the Board.</p> <p>There are two distinct bodies: A Board of Directors and Executive Committee</p>
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Jeff Cummings – how do we implement these changes?
Kim Schenk – Revise/update the document before making it a Web based document.
Carole Goldsmith – Organize the information to for use as a tool/resource for Board members
Jeff Cummings – the Regional Model has a one page document that would be a starting point
Madelaine Wolfe – volunteered to explore the development of a brief history of CCCAOE based on material already developed.

Board Representative Reimbursement – Hazel Hill/Rick Ida –
Jeff Cummings – past practice we agreed to have districts support the organization until budget constraints then CCCAOE would support. Regarding the liaisons, the organization would financially support the activities associated with liaison participation.
Beth Pratt – commented that paying for some of the Board activities would assist with recruiting members to serve

June 7-8 Board Meeting – Hazel Hill – Start at 8:30 and end at 4:00 PM

Number of Conferences Per Year – Hazel Hill – Conferences are booked through fall 2012. Table the conversation for the June 2010 meeting.

July Board Retreat Agenda – Reserve two dates in July

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ol style="list-style-type: none"> 1. Fall 2011 celebrate the 40th Anniversary 2. Board Handbook create a Table of Contents and page numbers 3. Include an organization chart in Board handbook 4. Identify roles, responsibilities and expectations of Board liaisons in both the Bylaws and Procedures 5. Clarify how the liaisons are identified 6. Create an MOU for representative organizations by formalizing expectations and outcomes; clarify voting status for liaisons in the handbook 7. Discuss, assign and formalize who will serve the following fiscal year and on what committees? 8. Review the position descriptions/tasks make recommendations/comments and send to Kim Schenk and Hazel Hill before the June meeting 9. Cross reference Bylaws with Policy and Procedures and index the same way 10. Each member to create a cheat sheet for "how to" do each position 11. Offer Professional Development workshop on Google.docs and Social Media processes for the June meeting 12. Include the annual calendar to the work plan 13. Develop a "handbook" that will provide updates annually 14. Create a historical document about CCCAOE's inception 15. Madelaine Wolfe – volunteered to explore the development of a brief history of CCCAOE based on material already developed. 16. Board to send Madelaine the names of Presidents for her to contact and explore 17. Bobbie Edgin to post documents on CCCAOE.org under Key Links 18. Executive Committee explores options associated with representation on CCLC org and costs associated with travel, accommodations, etc. 19. Hazel Hill tentative dates for strategic planning retreat: July 11-12. Will table the conversation to Friday, March 25 to determine location and agenda 	<p>CCCAOE Board</p>	

V.P. Reports

REGIONAL V.P.'S

<p>DISCUSSION</p>	<p>North/Far North – Jeff Cummings – Fall N/FN Regional winter meeting held via video conference and was well attended by the region. a. NFNRC will be convening a regional Steering Committee composed of a CEO, a CIO, CTE and EWD administrators, Academic senate, EWD Centers, and Statewide Discipline Advisory</p>
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Committee members as well as 1-2 NFNRC voting members and our CCCAOE VP. The steering committee can make recommendation for professional development needs for the region. Committee will meet 2-3 times a year via conference call.

- b. Discussion over changes to NFNRC Professional Development Policy. Policy will change based on email from Linda Zorn dated 1/4/11.
- c. Nortec is in a holding pattern waiting for some grant releases due to state and federal budget and changes in administration. Future funds will more than likely be in the field of Healthcare.

The region's CTE leaders continue to monitor State and Federal budget developments.

SB1440 Update and Implications for CTE Programs – Barry Russell, CCCCC.

SB 70

Several N/FN colleges were funded for the CTE Community Collaborative grants in the 2010-11 RFA cycle at \$400,000 for a two-year performance period (April 1, 2011 to March 31, 2013).

Workforce Development Institute

January 26-29, 2011

Vocational Education Institute

January 27-29, 2011

Educating for Careers Conference: Focusing Education on the Future

March 3-5, 2011

Information Technology (IT) Innovation Summit - California Teachers Lead the Way

March 3, 2011

New Programs Endorsed within the Region

Columns River College – Film/Digital Cinema Productions, AA

Sacramento City College – Interactive Design, Cert.

Sacramento City College – Graphic Design, Cert.

Sacramento City College – Game Design, Cert.

Sacramento City College – 3D Animation and Modeling, Cert.

SF Bay – Richard Galope is no longer with the community college system. Beth Pratt – has a collaborative community college meeting; strategic planning, WIA discussions; presentation on TAA's; renewing regional plan; Google.docs used as a map for the TAA's. Kitty and Rock reaching out to new community collaborative and EWD initiatives.

Central – Carole Goldsmith – held a manufacturing marketplace. Streamline messages with counselors in cc and K-12. Planning session on TMC; sub-committee on how to engage faculty. CTE Perkins workshop and CTE workshops for Counselors. COS Vet Tech program; Hartnell – redesigned their construction program to reflect green technology; Coalinga – heavy operator moved back to credit from fee-based.

South Central – Diane Hollems - The January meeting of the South Central Regional Consortium was primarily focused on recognizing the 7 CCCAOE nominations from the region. All nominees as well as their nominators attended the meeting. Upon completion of the regular business items, nominees were acknowledged and given a Certificate of Recognition and lunch.

Regular business items at the January meeting included: (1) the region determined that CCCAOE having two conferences per year should continue; (2) the ideal regional model was discussed and the group decided to continue internal regional discussions on strengthening the collaboration between CTE and EWD in responding to regional workforce and economic development needs; (3) JSPAC report; (4) there is a WorkKeys subcommittee in the region and there is continuing discussion of how to best implement; (5) there was discussion about the annual planning conference to be held in June; (6) there will be an SB70 event in Oxnard on April 29 and a Second Life workshop at Moorpark College in April.

The February regional meeting was conducted via CCC Confer. In addition to regular business items, there was discussion about the Core Indicators Workshop to be held at Allan Hancock College on March 11. Discussion was held about Center of Excellence support for grants. Ventura College had previously been a COE host college. However, with the loss of centers, the region is now being served by the COE hosted at Modesto Junior College. There was discussion about inviting the COE to do a presentation at the June planning meeting.

The region had no new program approvals in January or February, 2011.

LAOC – Lynn Shaw – We honored the honorees and those who nominated them at the January meeting Maureen White offered a workshop on how to negotiate the Core Indicators Beth Smith workshop on AB1440; afternoon session met with the non-credit LAOCRC groups. Met with the Dean's regarding their willingness and challenges in working with the WIB'S. EWD initiatives come to the meetings to present resources available to CTE Deans/Directors.

Surveyed colleges and compiled a list in LAOC of all Allied Health programs. Working with the hospital association and Chamber of Commerce on LMI in Allied Health Careers; training allied health professionals on customer service.

May 2011 offering a workshop on IT in Health; will share projects in the area; implications to the program

Addendum submitted by Lyla Eddington - January LOWDL Meeting honored the CCCAOE Award Nominees and individuals who nominated them. Maureen White made a presentation on Negotiating Target Levels for Core Indicators.

February LOWDL Meeting included a presentation on AB1440 made by Beth Smith, Treasurer of the Academic Senate. Following the meeting, the Noncredit/Community Service Practitioners Met. Survey completed to Colleges to collect info related to "Working with WIBs". Once WIBS have completed similar survey, a joint meeting will be hosted by the LA County WIB to discuss and resolve issues.

Region has an Affiliate Health Workforce Initiative Center at Rio Hondo College under the leadership of the LA/OC Regional Consortium

Paralegal Faculty meet together to share accreditation issues and discuss internships/work experience. Want to continue to meet 2 times a year. This is a positive outcome of the controversy related to approval of three new Paralegal Programs in the region.

Mount San Antonio College. A.S. Degree Program – Paralegal/Legal Criminal Specialty. For more information contact Dr. Joumana McGowan, Dean of Business, (909) 274-5140, jmcgowan@mtsac.edu
Rio Hondo College. A.S. Degree Program - Alternative Energy Technology. For more information contact Mike Slavich, (562) 463-7368, m Slavich@riohondo.edu.
Saddleback College. – Gerontology Certificate Program. For more information contact Allison Camelot, Professor of Sociology, (949) 582-4478, acamelot@saddleback.edu.

Saddleback College. – Health Information Technician Degree Program. For more information contact Dr. Donald Busche, Interim Vice President for Instruction, (949) 582-4309, dbusche@saddleback.edu
Mt San Antonio College – Fashion Merchandising Level I Certificate. For more information contact Terri Faraone, Program Director, Professor, (909) 594-5611 ext 4511 or tfaraone@mtsac.edu.

Rio Hondo Community College –Business Marketing

Certificate of Achievement and A.S. Degree Program
 For more information contact Mike Slavich, Dean Career & Technical Education and Interim Dean Business, (562) 463-7368 or m Slavich@riohondo.edu.

The region had an Advisory Committee Presentation that discussed the following questions:

1. What is the purpose of your advisory committee?
2. What role do business/industry members play?
3. How have you recruited business members?
4. How do you engage other programs that do not report to you?
5. What do you attribute to the success of your advisory committees?
6. How would you envision a more regional model?

Presenters were:

- a. Steve Tomory – Rio Hondo College
- b. Omid Pourzanjani - Golden West College
- c. Kathy Johnson – Vitalink Orange County
- d. Steven Glycer – Newport-Mesa USD
- e. Gayle Brosseau – East Los Angeles College

Desert - Sid Burks – Not had a RC meeting since the last meeting. Working with all colleges to determine who has the best practice in Green Technology programs.

San Diego/Imperial – Madelaine Wolfe - Region X community college workforce leaders worked with a facilitator in January and February to consider changes to the focus, structure, and implementation of regional consortium activities. After full discussion, changes were agreed in the structure, content, and schedule of regional meetings. It was also agreed to designate two regional consortium co-leaders, one with a CTE focus and one with a EWD focus. A new name, **Workforce Development Council**, was selected to replace "Occupational Deans" as the name of the regular regional consortium meeting. A vision and mission were adopted to reflect the consensus that the Council is to engage *all stakeholders (i.e. community college CTE, EWD, WIB, businesses, etc.)*. *Specific expectations were prepared in the areas of Organization, Program Development and Funding, and Communication & Marketing.*

No new programs have been endorsed since October. The following two Certificates of Achievement were endorsed:

San Diego Mesa College – February 11
 Journalism - Certificate of Achievement



Public Relations - Certificate of Achievement

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Diane Hollems to put together the award tasks.	Diane Hollems	June 2011

Representative/Liaison Reports

LIAISON'S

	<p>Chancellor's Office – Ron Selge – N/A</p> <p>CCCCIO – John Means – Discussed 1440. State Chancellor's Office gave PowerPoint as draft for what would be used in training throughout the state. Finalized the scheduled roll outs for the TMC's. Prerequisites and conferences. CIO's would like to partner with CCCAOE; CIO posting opportunities for faculty and students to teach/study abroad and scholarships for students studying abroad.</p> <p>EWD – Ray York – N/A</p> <p>EDPAC - Jeff Cummings – Jack Scott spoke at length regarding his struggles with the legislature. They approved three sub-committees within EDPAC: Budget/Funding, Marketing/Outreach, Strategic Planning. EDPAC is still an informational group and the sub-committee objective is to make recommendations to EWD and the Chancellor's Office. EWD current authorization runs out in 2013 and prefers to stick with the mandated reauthorization.</p> <p>Academic Senate – Wheeler North – The ASCCC is working with the Chancellor's Office (CO) and CCCCIOs to implement SB1440 requirements through the C-ID project and the development of transfer model curricula (TMC). Colleges following these templates will be allowed to expedite CO approval of these degrees as they develop them. They must develop at least two transfer degrees placed in their catalogs by Fall.</p> <p>STEM and CTE degrees are strongly encouraged to use the AS-T designator, and all others will use the AA-T designator.</p> <p>TMCs are being developed based upon transfer patterns to CSU; currently Administration of Justice and Early Childhood Education are in the pipeline.</p> <p>In early March the BOG approved Title 5 changes to allow for communication and computation prerequisites and co requisites to be implemented in other disciplines without the need for statistical validation. This is permissive so districts do not need to do anything if they are happy with status quo. Districts will still be required to assure that disproportionate impact does not occur as the result of prerequisite implementation.</p> <p>On this topic the ASCCC has one recent policy paper already adopted, it is considering a second how to paper in April for adoption, and is scheduled to develop a third paper dealing with assessment and placement in light of the new regulations.</p> <p>The ASCCC is considering new disciplines and modifications to existing disciplines this April. The only new non-Master's discipline is "Military Studies"</p> <p>Great opportunity to create a transfer CTE program using this TMC model. Gives students more options. Madelaine Wolfe – four year colleges in SDSU will not participate in this process.</p> <p>Differences between TMCAS and TMCAA – Encouraging CTE and STEM to be TMCAS though you can create both.</p> <p>CCLC – Rick Ida - At this time, about 12:45pm on March 11th, I don't have anything to report to you with regard to the California budget. To quote Scott Lay, "no gnus is no gnus". Monday, March 14th may be the last day to call a special election. If not, the calling for a special election may be delayed because of the state Republican convention in Sacramento March 17-21. Hopefully, I will have news (good and/or bad) for you about the state budget by the time we meet on March 22, 2011. No news reported regarding budgets. SB69 passed and students will be paying \$36 per unit. SB70 was reduced dramatically and it can be used as discretionary funding by the college/district.</p> <p>Regarding California legislation, I have included with this report <i>The League Legislative Update</i>, and <i>Bills of Interest</i> reports. The <i>Bills of Interest</i> document gives you a synopsis of the bills that have been introduced for this legislative session as of March 4th. <i>The League Legislative Update</i> document highlights, as of March 7th, issues, including legislation that has come up in the Capitol. Besides the bills noted in the update, take note of SB 27, Simitian, Public Retirement: Final Compensation: Computation, and SB 114, Yee, Part-time Faculty Compensation: STRS Reporting. A concern expressed on the CCLC</p>
<p>DISCUSSION</p>	



Advisory Committee on Legislation was the feeling that the Legislature is seemingly trying to control California community colleges through legislation.

Federally, on March 9th, the U.S. Senate, on a vote of 44-56, rejected the package of budget cuts sent from the House of Representatives that included a \$5.6 billion cut to the Pell Grant funding. This doesn't bring an end to the threat of cuts to Pell Grant funding, though.

Other documents I'm providing for you are:

- 1) The Institute for Higher Education Leadership and Policy's *The Road Less Traveled: Realizing the Potential of Career Technical Education in the California Community Colleges*
- 2) *The Little Hoover Commission on Public Pensions*
- 3) *The Federal Relations Update*
- 4) *LAO Policy Brief on California Community College Course Enrollment*
- 5) *AB 2648 Multiple Pathways to Student Success Report Executive Summary*

LAO's Office – Discussing repeatability, excessive units, P.E. and Fine Arts. Still discussing Senator Lu's bill. BOG developed a task force to negotiate a way out.

Perkins reauthorized through **2014** and will be **reduced between 10-17%** WIA and Tech Prep funding on the chopping block.

Regional Consortia – Lyla Eddington – RC's met at the Chancellor's Office- discussions about the RFA to include more regional collaboration. RC's divergent opinions regarding the Regional Model. LAOCRC is aggressive in its strategy and discusses the concept at each meeting. Challenge the Regional V.P.'s integration and collaboration across the regions. Discuss having one conference per year and do more things regionally rather than statewide.

Consultations – Hazel Hill – discuss the concept of regionalization and why we need a Board of Trustees. Community Education comes up at each meeting. Showed the new Chancellor's Office beta Website. Recommendation to add Programs of Study rather than Academics. Both old and new will run in parallel for some time. <http://californiacommunitycolleges.cccco.edu/>

SACC – Sid Burks – Attempting to standardize terms; go from TOP codes to CIP codes; expedite the TCM approval process.

Perkins Research& Accountability – Hazel Hill – Nancy Shulock attended the meeting and supports CCCAOE and CTE. Completion data available on the IHELP website. www.csus.edu/ihelp
 Hazel Hill attended the FACC meeting and the group discussed overload.
 If we're serving students and not collecting the FTE, do we really need the extra funding? Need to focus on careers not just college.

LAO's – recommendations for budget cuts. Paul Steenhausen offered suggestions for cuts.

Next meeting scheduled for June 2011.

NCWE – Nick Kremer/John Means – Highlights:
 NCWE updated website and included what we offer our members?
 Diversify revenue generation. Examples: partnered with the Gates Foundation, and other grants.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ol style="list-style-type: none"> 1. Ask the liaisons to communicate with the Board regarding attendance at upcoming meetings and conferences. 2. If you're interested in any of the bills, contact your legislature. 3. Sid asked be released as the SACC representative – Need a volunteer; Kim Schenk volunteered 4. Completion vs. incumbent training 	<p>Regional V.P.'s</p> <p>Sid Burks</p>	<p>Post conference</p> <p>Post conference</p> <p>March 2011</p>

Conference Planning

JOHN MEANS

DISCUSSION	<p>Conference Overview:</p> <ol style="list-style-type: none"> 1. Status 2. How many registered – 341 Average daily attendance 3. Pre-conference workshop - Career Ladders Project and EWD 4. Post- conference workshop – NSF grant project presentation logistically challenging. Charged NSF a one-day conference fee which met both CCCAOE and NSF's needs 5. Sponsors – 6 6. VP regional door prizes for Friday
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	<p>7. Board conference support 8. Sign up lists</p> <p>Other</p> <ol style="list-style-type: none"> 1. Fall 2011 – Consider ACE offering a strand at the conference 2. San Diego Westin 3. Status 4. Strands 5. Partners 6. Host college/colleges 7. Keynote speakers 8. Sponsors 9. Theme ideas: Example EXTRAORDINARY: Programs, Leadership, Times; MAKING A DIFFERENCE: Programs, Leadership. Times <p>Spring 2012 Burlingame Status Keynote speakers Sponsors</p> <p>Fall 2012 Long Beach Status</p> <p>Spring 2013</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Consider ACE offering a strand at the conference Create a hot sheet for sponsorship and exhibitors to send out to the regions and their advisories Recruit an adjunct committee member to solicit the above Board identify keynotes for next conference and report out at post conference meeting Think of theme ideas and report out at post conference Carole Goldsmith – discuss sub-contracting out the sponsors, speakers, etc	John Means John Means CCCAOE Board	

Review of Action Items/Secretary Recap

CORINE DOUGHTY

DISCUSSION	N/A
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Deferred to the Friday, March 25, 2011 Post Conference Meeting	All	N/A

Meeting Adjourn

TIME: 4:05 PM