

2010 Fall Pre-Conference Board Meeting Minutes

OCTOBER 26, 2010

9:00 A.M.

CROWN PLAZA HOTEL, ANAHEIM

RECORDER	CORINE DOUGHTY	
ATTENDEES	JOHN MEANS	HAZEL HILL
	KIM SCHENK	JEFF CUMMINGS
	SID BURKS	LYLA EDDINGTON
	MADELAINE WOLFE	RICK IDA
	BOBBIE EDGIN	BETH PRATT
	LYNN SHAW	CAROLE GOLDSMITH
	WHEELER NORTH	DIANE HOLLEMS

Review and Approval of Minutes

ACTION	Motion/Second/Carry of June/July Board meeting minutes
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Agenda Item 1: Old Business & Review of Action Items

KIM SCHENK

DISCUSSION	Kim discussed recruiting members for new sub-committee work on the CCCAOE Board as a way to recruit future elected officers.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Oakland conference planning committee – current board members identify high potentials and recruit for action/adjunct on the board.	Hazel Hill	January 2011
Identify a host college for IT support at Oakland conference	John Means	

Agenda Item 2: Dean and Prospective Faculty Training

CCCAOE BOARD

DISCUSSION	<p>Dean training – Sid Burks and Lyla Eddington - Sid had preliminary conversations with the Academic Senate and they are supportive of working with us. Need to identify goals, structure and purpose. Is it appropriate for a pre-session? Lyla thinks it should be integrated into the conference. Ideas for promoting concept include: Highlight and promote in the schedule as a strand such as Leadership training for Deans/Directors.</p> <p>Ideas for spring conference strands include: Carole Goldsmith suggested; Title 5, rules and regs. Tech Prep, VTEA and Contract Ed., Biennial and Program Review, include FTES calculations. Regional program development: A How To. Would be separate workshops as a thread.</p> <p>Jeff – Train industry in CTE to teach for the cc's. CCCAOE would host the training for encourage industry workers to teach CTE in CCCAOE, incorporate Teacher Pipeline or Teacher Prep.</p> <p>Beth – suggested Chancellor's office help promote the concept to EWD to recruit their CTE workforce. Consider offering it through either the Voc Ed Institute or Regional Consortia's.</p> <p>Madelaine – Will look at the models previously used for leadership training in her region</p> <p>Carole- Develop a Certificate in Faculty Development, CCC Faculty and Administrators. Check out: CSU Fresno, Cal State Dominguez Hills, San Diego State as a model.</p>
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Note: Janice Friedel – interested in working with the college in California on CTE.

Lyla Eddington – Chancellor’s office putting on training modules. Touch base with Chancellor’s office before we move forward.

Take these ideas back to the region to come up with ideas. Leadership for CC’s and CTE, what needs to be happening?

Diane – consider motion to create a sub-committee.

Jeff – need to be creative about designing a leadership institute.

Kim - this should be a workgroup that will be updated. Consider paying to help us to determine value for the product.

Chancellor’s office has leadership grants for Title 1C – augment a regional consortia grant to complete the project. Should be aggressive and convince the Chancellor’s Office to re-allocate the leadership grants for this project.

Contract/Partner with programs that already have developed programs to create our own. Put something formal in place.

Needs to be structured organized and consider the process. How will we do this?

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Take back to the Regions and ask for feedback on the idea of a certificate for both Dean’s, and prospective CTE Faculty. Do they want CEU’s?	Regional V.P.s	Post-Conference Meeting

Agenda Item 3: Regional Model

KIM SCHENK AND LYLA EDDINGTON

DISCUSSION

Kim – continued to meet as a project hosted by the Regional Consortia – Sept. 20th in Sacramento. Chancellor’s Office attended both leadership and staff.

Outcome: the workgroup was tasked with coming up with an RFA. The regions would apply through an RFA to provide the enhanced programs and services that would be addressed through the 11 Required Uses. All would be integrated into the RFA and the region decides how to integrate. Year 1, you must address all 11 within 3 years. Project for the CCCAOE Board, Chancellor’s Office, Regional Chairs and workgroup.

CCCAOE to determine barriers in regulations and leadership. New V.P. in Programs and services, Chancellor? Jonathan and Andrea to assist with this project.

Two fronts; Not requiring legislative change. Look at current Reagan law that might block the implementation of this Regional Model.

Lyla – regional consortia are governed by Perkins. Edgar stipulates what to do. RC’s are the regulators and advocate on behalf of the consortia to bring them together, establish relationships and mentor. Have you seen the documents on the History of EWD, RC’s and Executive Summary (needs signatures).

Carole - AB1440. If we can’t get ourselves together and link CTE to the bill, look at curriculum portability or the legislature will mandate how to get it done. How do we get our students prepared for jobs? Regional Model may not go far enough. 25% of all transfers programs are CTE. It’s all workforce preparation.

CSU will follow the CC’s as the vehicle for academic and workforce preparation.

Jeff – EWD is up for reauthorization in 2012. We need to work backwards to develop a strategic plan to figure out how to do this. Speak with Jonathan and be frank about combining CTE and EWD. Get realistic about the reactions from EWD and Chancellor’s Office. EDPAC full of mixed emotions about collaboration of the two. EWD thinks CTE wants to take their funds.

Wheeler – AS and Chancellor’s office working with the fallout from AB1440. Need to iron out the details and create degrees that are portable. Then determine what is similar and what is a high unit? Will be discussing topic with the AS. Hold tight until Chancellor’s Office weighs in.

	<p>Rick – Common Course Identification Numbering system and looking website, look at programs being considered or currently listed for CID.www.c-id.net/resources/html</p> <p>John Means - The Implementation plan includes working with legislatures, Chancellor’s office. Develop and implement an action plan. Have handouts for 11 Required Uses and discuss the benefits for integrating resources for EWD and CTE. It’s not-one or the other. How do we leverage resources? Introduce it at the GBM and take back to RC’s for discussion and consensus by the V.P.’s. If it doesn’t go well, we have Plan B. Bring Executive Summary.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Regional Model - Take it to general session floor and ask the RC’s to move forward with the Regional Model.</p> <p>Meet with Jack Scott and the legislature.</p> <p>John Means asked for a motion to endorse the RM and ask for the regions approval for the board to move forward and promote the general concept as a RM. Take to general session and ask for authority to work on behalf of the membership to have an implementation plan.</p>	<p>Regional V.P.’s</p> <p>TBD</p> <p>John Means</p>	<p>Fall Post Conference Meeting</p>

KIM SCHENK

Agenda Item 4: CCLC Partnership

DISCUSSION	<p>CCCAOE has one position on the Edge – Rick Ida.</p> <p>All three breakouts at the CCLC accepted and will held in Pasadena, on November 17-18.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
No action required	N/A	N/A

Agenda Item 5: Financial Report

BETH PRATT

DISCUSSION	<p>Review the 2010-2011 budget for submission at the GBM.</p> <p>Comments: Define a couple of categories such as: Officers are no longer reimbursed for travel due to cut-backs. Other: Mailing, printing, storage</p> <p>Jeff – Total Advocacy Contractor should be listed as encumbered. Last year’s contract was fully paid.</p> <p>Diane – Income – actual is more than what is projected. Expenses were higher because of the joint conference with the CIO’s. CIO reimbursement \$22.50 per person for membership. CCCAOE paid all the expenses of the conferences. Sharing Excess revenues proportionately were split between CIO and CCCAOE.</p> <p>Beth set up a check and balance system to be notified if the account below goes below \$50,000 Beth gets an alert to transfer funds.</p> <p>\$75,000 kept in a reserve fund incase a conference is canceled.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Beth to add expenditure of final payments and encumber Jonathan’s last year’s contract.</p> <p>Approve 10-11 budget at the GBM.</p>	<p>Beth Pratt</p>	<p>October 28, 2010</p> <p>October 28, 2010</p>

Agenda Item 6: Regional Award Nominations

SID BURKS

DISCUSSION	<p>Revised the applications. Agreed to discuss in the regions.</p> <p>Get people to nominate business and industry and/or faculty for awards in Partnerships, Leadership and Teaching.</p> <p>Beth suggested we hold a regional competition - which ever region wins gets wine and cheese tasting in the President’s Suite in Oakland.</p> <p>Diane’s region awards the nominees at the Regional Consortia Meeting. Regional V.P.s buys gift bags</p>
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	and invite all the nominees, partners associated with the partnership and end with lunch.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Remind and encourage regions to nominate faculty, business and industry partners and leaders.	Regional V.P.s	December 2010

Agenda Item 7: Statistical Validation

SID BURKS

DISCUSSION	<p>Sid - California Systems Office Advisory Committee on Curriculum – Statistical validation for computation and communication of pre-requisite validation. They think it's unnecessary and should include more rigor into the course outlines. Downside you have to fail students to validate. BOG wanted informational meetings and was very receptive to not requiring statistical validation. AS's goal is to not require it. We're the only state that requires statistical validation. It was not legislatively created; it was based from a lawsuit on assessment.</p> <p>Replacing TOP codes with CIP codes. Chancellor's office working on fixing the crosswalk. Look on data mart to see that everything is getting coding correctly working on course repeatability - status quo Matrix to define instructional modalities and standardize the terms. Goal is if I'm trying to do this instructionally, here are the parameters.</p> <p>Vice Chancellor provides a state of affairs report. Want to hear more about CurricuNet from Stephanie Low.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Send Chuck's dissertation to Bobbie to send out to the Board which supports contextualized learning.	Hazel Hill	November 10, 2010

Agenda Item 8: Executive Summary

BOBBIE EDGIN

DISCUSSION	<p>Conference Planning Committee - to consider adding 1-2 more positions. If Lynn cannot participate and one more.</p> <p>Bobbie recommended we acknowledge those who assist us in making the conference happen such as the printer, designer, name badges, floral designers, students, caterers, IT support, Jim and Bobbie. We need someone to write thank you letters.</p> <p>Sign-up sheets; needs people to help out at the registration table, ticket takers at meals and floaters. Need to be there at 11:00 a.m.</p> <p>Attendance, we have about 270, some are one day only; anywhere between 230-240 on any given day.</p> <p>New Business Work plan follow up for 2010-2011: Kim Schenk - we are on track for our goals 3.2.4 - Wheeler – offer a complimentary 1 year membership to get more CTE faculty to attend the conference. Wheeler will work with the Academic Senate to assist us in recruiting.</p> <p>Committee's members should encourage future leaders to participant on the CCCAOE board as an adjunct or advisory.</p> <p>If leaders are not able to attend the conference, we should ask for representation if unavailable to attend. Update and clean up the mailing lists regionally.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Write thank you letters to those who assisted us with the conference	John Means	November 14, 2011
Review and make recommendations/additions on items in the Board Handbook and send to Bobbie Edgin by December for discussion at the January meeting.	CCCAOE Board Members	January 2011
CCCAOE Regional V.P.'s to recruit future leaders to participate on conference committees.	CCCAOE Board and V.P.s	January 2011

Agenda Item 9: Conference Planning

JOHN MEANS

DISCUSSION

Spring 2011 Future conferences - Discussion/issues

Workshop/Presentation Ideas:

Provide definition of how to spend your Tech Prep funds on CCCAOE conference.

SB70 collaborative with June and WestEd is very interested in presenting their projects and best practices. Include 1440 language – White House paper on Community Colleges

SB7 0/1133 and Pathways. Ask Ron Selge to present on – “How are We doing with Programs of Study.” Should we have PoS’s for all CTE programs? What should sb70 look like? How does it tie into Career Ladders project?

Chancellor interested in partnering with us. SB70/1133 has a meeting conference and they would be willing to have their people come to our conference.

How do we take the collaborative to the next step? How do we focus on dual enrollment? Set the agenda for the programs of study and use the sb70 to do that. Need to look outside the state for models that work. Look at the pieces and how we can create a structure.

John Means attended the college and career transitions project and discussed as a best project. Career Ladders Project would be willing to come to our conference include the Dual Enrollment program presentation. Career pathways conference is March. Do we have enough to differentiate ourselves from their conference?

Invite people to present at the conference including those from out of state.

League for Innovation – Larry Wolford would help fund and find speakers for the endeavor.

Cathy Hughes and Tom Bailey at Columbia have great best practice models. Bring foundations in to discuss what they have found to be best practices.

Invite the H.S people to attend the conference using Tech Prep or other sources.

Have a conference that is unique and different. We need to be more proactive in building a program.

Two populations attending our conference: those required to attend by grants and those searching for best practices and mentorship.

Community College Research center would be happy to come to the conference. We don’t have to pay their expenses.

Call for proposals are going out in the next week or so.

Sponsors – should we? It’s made a little money. John thinks we should have exhibitors/vendors and sponsors for the conference. Should we consider contracting out? And, will need a bigger conference planning committee. Designate one person to organize and facilitate the process.

Ideas for vendors include: Kuder, Boston Reed, Simulation Companies, Green Technology, BlackBoard, CASAS.

Host college should provide IT support, President, CEO for keynotes, etc.

Send out a survey to the general membership listing ideas for conference meeting. When surveying the GM, identify 10 things that are important to the regions and develop strands accordingly. Focus on best practices ways to recruit faculty to the conference. Lyla suggested we target subject matter areas such as healthcare, green, etc.

Future conferences

CCCAOE agreed to have the conferences at the same place for North and South for better pricing.

Considering Joint Conferences and the Benefits:

National Council on Workforce Education is having their conference in fall 2012 in L.B, October 22-23 at the Hyatt. Do we do something in partnership or jointly? If so, we change the schedule.

Go back to the regional meeting to discuss which direction we want to go. LB/SD or SD/LB

2014 next joint conference with CIO’s.

	What if CCCAOE moved and did a Thurs/Fri/Sat and crossed over to NCWE. How do we include the CIO's?	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Design and develop a survey and send on behalf of CCCAOE to the general membership. Begin thinking about titles for the Spring 2011	Carole Goldsmith and Bobbie Edgin	November 2010
Conference and report back at the post conference meeting.	CCCAOE Board	Post Conference Meeting

Agenda Item 10: Representative/Liaison Reports

CCCAOE LIAISON'S

DISCUSSION	<p>Chancellor's Office - absent</p> <p>EWD – absent</p> <p>CCCCIO - absent</p> <p>Academic Senate – Wheeler AB1440, long conversation with AS. AS is doing webinars on current topics with the AS to the curriculum chairs and list serve. Vocational Leadership Institute will have chaired general session with the WDI conference coming up in January in Newport Beach, January 26-20. It is paid for by Chancellor's Office grants. AS will pay for faculty to attend this conference. Create some level of portability for students graduating with a degree in CSU's. Currently before the BOG and there is not resolution date, it's out of the math and communications area, you're still required to do statistical validation - TBD.</p> <p>Minimum qualifications was voted down by AS. Deferred resolutions need to be reviewed with Lynn Shaw.</p> <p>Master's list, non-master's list and now a third is available to indicate bachelor's degree and subject matter experience. Not a high priority for the Chancellor's office.</p> <p>CCLC – Rick Ida, \$206 million divided up between growth, EWD, no COLA, CTE, growth but state deferring spring apportionment payments to July 2011. Starting the 2011 with a \$10 mil deficit and anticipating mid-year cuts. Sierra, Yuba and Solano will be hit hard.</p> <p>Revised budget – the light color (yellow) programs under categorical/flexibility funds. Darker color exempt from cuts from 10-11.</p> <p>CalWorks decimated. Chancellor's Office legislative update attached. Fongs AB2302</p> <p>CalQuiz – SB 1629 Darryl Steinberg bill created the advisory committee to look at alternative ways to teach ECE without having to study at the CC. It should be opposed as there are federal laws regulating licensure but they don't care. It would be administered through Countywide CDE offices. If we keep cutting classes we're opening the door for this to happen.</p> <p>Kim asked Wheeler what we should do and does the AS have a position. Wheeler says, yes, but we don't know what the report says. Report should come out soon.</p> <p>Recommendation: Be prepared to testify once the report comes out. It will probably be a senate with a trailer bill. Whoever introduces it needs to be contacted verbally, physically and email that it won't work. Get advice from Jonathan. Develop talking points for our CEO's.</p> <p>Regional Consortia – Lyla Eddington</p> <p>Save the date for WLI for April 13-15, 2011. CTE Dean meets with CIO and makes a selection for those to attend the institute, "<i>Tapping the Power of Participation.</i>"</p> <p>The Regional Consortia's and the discrepancy between regions and what they share. Goal of the Regional Chairs is to maintain the uniqueness and structure but try to apply what works with other regions to others.</p> <p>Consultation – Hazel printed out from the Chancellor's Office website. Very informative.</p> <p>EDPAC - Jeff adds that the October meeting motion was passed for EDPAC to include in this round of legislation to re-fund EWD instead of waiting until next year. No conversation with CTE regarding the re-funding EWD. Room for 10 CIO's and CEO's. There were three this year and conversation about industry that should sit at the table. Mostly government officials.</p> <p>SBDC using to be funded by trade and commerce and matching with the SBA while Chancellor's office had to match some. The statewide SBDC went to the state and received \$6mil per year to match the federal funds. SBDC had to document placement of people finding jobs and there is no mechanism for tracking. Point of clarification – EWD still in the flexible category. Do the CEO's still have the ability to use the funds as they see fit? Yes.</p>
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	<p>SACC - absent</p> <p>Perkins Research & Accountability – Hazel Hill – Next meeting November 5th in Sacramento. All other meetings canceled.</p> <p>NCWE – Nick Kremer – attached.</p>	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A	N/A	N/A

Agenda Item 11: Vice President Reports

REGIONAL V.P.'S

	<p>North/Far North – Jeff - Linda Zorn does a great job of keeping in contact with the WIB Nortek. Spent a lot of time discussing allowable expenditures with Tech Prep due to the restrictions and Chancellor's office interpretation of Perkins IV. Joe Darrin came into discuss CurricuNet.</p> <p>SF Bay – Richard absent</p> <p>Central – Carole Goldsmith – facilitated a leadership training. Well attended and people were engaged. Attending a Manufacturing and industry forum and energy summit.</p> <p>South Central – Diane Hollem – WIB partnership meeting was successful; good discussion, panel on foster college and WIB partnerships. PPT is on the SCRC website. Basic Skills development/curriculum</p> <p>LA/OC – November meeting to bring in the WIB's and discuss what we did with the stimulus meeting.</p> <p>Desert - absent</p> <p>San Diego/Imperial – Madeleine Wolfe – slow start this year. Haven't met since May. Mesa developed a HIT program; Imperial Valley developed a solar program.</p>	
DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Reports Available on CCAOE website	Bobbie in	November 2010

Adjournment

HAZEL HILL

DISCUSSION	Adjourned at 4:00 p.m.
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