



**CALIFORNIA COMMUNITY COLLEGE
ASSOCIATION FOR OCCUPATIONAL EDUCATION**

605 W. HERNDON AVENUE, SUITE 800-86 ~ CLOVIS, CA 93612-0193

Board Meeting Minutes

TUESDAY, OCTOBER 16, 2012

9:00 A.M.

LONG BEACH, CA

RECORDER	CORINE DOUGHTY	
ATTENDEES	EVA JIMINEZ	JOHN MEANS
	KIM SCHENK	JEFF CUMMINGS
	SID BURKS	MOLLIE SMITH
	JOYCE JOHNSON	JULIOUS SOKENU
	RICH MABERY	BETH PRATT
	OMID POURZANJANI	CAROLE GOLDSMITH
	WHEELER NORTH	CAROL COEN
	LYLA EDDINGTON	

New/Old Business Review

Corine Doughty

Action Items:	<p>Rich Mabery to review past workshops on BS and report back to committee Omid Pourzanjani to review the Coast CCD Trustee CTE group Sid Burks – contact Michele Pilates to partner with Academic Senate on creating a white paper on program prioritization and discontinuance. Set up a list serve or Google Doc for membership to post issues, questions and submit information from Chancellor, AS, etc. Recommendation from CCCAOE is to encourage the colleges to look at programs regionally. How does discontinuance impact the region? Look at LMI?</p>
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Legislative Update

JONATHAN LIGHTMAN

DISCUSSION	<p>This year, Governor Brown signed 876 bills into law while vetoing 120. Entering his 13th year as California's Chief Executive, Brown has now signed 12,744 regular session bills, more than any other governor since 1967.</p> <p>Included in your folders are the following significant community college bills signed into law:</p> <ol style="list-style-type: none"> 1) AB 340 (Furutani), enacting comprehensive pension reform for both CalSTRS and CalPERS. See the FAQ included in the folders. 2) SB 1052 (Steinberg), pertaining to open education resources. The measure provides for the development of 50 core digital textbook for lower-division courses offered by the University of California, California State University and California Community College systems. Hard copies of the texts would cost \$20. It further creates the California Open Education Resources Council, made up of faculty members, to develop the list of targeted courses and create and oversee the approval process. 3) SB 1053 (Steinberg), the companion measure to SB 1052, creates the California Digital Open
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Source Library to house the digital open source textbooks and related materials.

- 4) SB 1070 (Steinberg), CCCAOE-supported legislation recasting and revising the CTE Pathways Initiative (SB 70), creating linkages between community colleges, K-12, business, and labor. It also extends the sunset on the program from January 1, 2013 until June 30, 2018.
- 5) SB 1402 (Lieu), CCCAOE-cosponsored measure recasting and revising the EWD program, and extending its sunset from January 1, 2013 to January 1, 2018.
- 6) SB 1456 (Lowenthal), *The Student Success Act of 2012*. This measure implements two major recommendations of the Student Success Task Force:
 - A) Implementation of new academic progress standards for students receiving Board of Governors fee waivers as a condition of continued aid
 - B) Recasting and updating the Matriculation program

Vetoed Measures:

SB 721 (Lowenthal), legislation establishing statewide goals for developing statewide policy and budget decisions in higher education and requiring the Legislative Analyst's Office (LAO) to convene a working group to develop metrics to measure progress toward those goals. Brown's veto message noted that "[q]uestions about who should measure, what to measure and how to measure what is learned in college are way too important to be delegated to the Legislative Analyst."

Federal:

CCCAOE expressed significant concerns to U.S. House Speaker John Boehner and Minority Leader Nancy Pelosi on HR 4297, the *Workforce Investment Improvement Act of 2012*. While reauthorization of WIA remains a priority, CCCAOE opposed the provision in the bill eliminating the federal mandate for community colleges to participate on local Workforce Investment Boards (WIBs).

Like many of the proposals in this congressional session, HR 4297 did not advance. The discussions generated by the proposal are anticipated to carry over into the next congressional session.

Elections

With national attention on the presidential contest (see Obama's and Romney's platforms for higher education), California's institutions of public education have focused on Proposition 30, the Administration-sponsored *Schools and Public Safety Protection Act*. Passage of Proposition 30 provides \$210 million to the California Community Colleges, \$50 million of which is dedicated to the restoration of courses. Rejection of the initiative costs California Community Colleges \$338 million in automatic pre-approved trigger cuts, a swing of \$548 million.

Efforts to pass Proposition 30 have been clouded by the placement of Proposition 38, the *Local School and Early Education Investment and Bond Debt Reduction Act*. Propositions 30 and 38 do not align with one another, meaning if both win, only the one with the greater number of "yes" votes takes effect. Unfortunately, Proposition 38 does not benefit community colleges, and its passage does not prevent automatic trigger cuts from occurring for either community colleges or K-12.

2013-2014 Budget

The Chancellor's Office has submitted its Budget Change Proposal (BCP) to the Department of Finance for 2013-2014. If Proposition 30 is approved, the System is requesting \$600 million to address three core priorities: restoration of categorical funding reductions, cost-of-living-adjustment, and enrollment restoration. The request also proposes to pay down deferrals over a 10-year period.

If Proposition 30 is rejected, the BCP seeks \$200 million split equally between categorical restoration and cost-of-living-adjustment.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Action Item – Develop communication materials/strategies for new legislator coming into office. Regional V.P.'s will poll the membership on support of Prop 30 and	Jonathan Lightman	

report back on Friday regarding CCCAOE supporting Prop 30.		
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Budget

BETH PRATT

DISCUSSION	Review Current Report- Cash on hand over \$400,000. Reviewed the proposed draft budget for 2012-2013 Projected Budget	
ACTION ITEMS	PERSON RESPONSIBLE	
MSP – Approve the 2012-1013 adopted budget MSP - Board: <ol style="list-style-type: none"> Conflict of Interest –creates a new section called Administrative Duties and attaches the document retention as an appendix. Molly will work with Rich. Conflict of Interest disclosure statement signed by board members yearly MSP: Document Retention and Destruction pending clarification on the document destruction timeline. Discussion Item: Whistle Blower Code of Conduct/Ethics-Challenge is the organization does not have a mechanism for handling the code of conduct: will review at a later date. Jonathan Lightman – Corporations Code has the language for Duty of Loyalty.	CCCAOE Board	

Executive Secretary Report

BOBBIE EDGIN

DISCUSSION	Conference Update Rich Mabery – 350 registered for fall conference Roles and Responsibilities – N/A Mollie Smith and Kim Schenk will look for something for Ron Selge		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
N/A			

Leadership Academy

KAREN KLAMMER/OMID POURZANJANI

DISCUSSION	Discussion: Consider alternative funding sources including Chancellor's Office Leadership Funds for Leadership Academy training. Also, consider using the funds for legislative advocacy including a lobby day for all the participants. Omid spoke to the regions regarding scheduling the Leadership Training. Need to ask the regions which module they are interested in??? Could be a regional meeting expense? Consider using Blackboard for the assessment. Consider developing a tag line for the Leadership Academy Consider offering the course for ACCCA Admin 101 for the CTE/EWD people.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Leadership Academy presenters include a disclaimer at the beginning of each class regarding outcomes for new and experienced deans.			

V.P. Reports

REGIONAL V.P.'S

DISCUSSION	North/Far North – Eva Jimenez - Identified and voted on sectors per the Chancellor's Office request. <ul style="list-style-type: none"> Small Business Entrepreneurship Manufacturing Encouraged membership to use the feedback button on Doing What Matters website Discussed differences in Prop 30 and 38 SF Bay – Carol Coen - Identified sectors:		
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- Machinists
- Mechanics
- New Energy
- Wastewater

Discussion about the quadrants
Critical Conversation scheduled for Nov. 2nd

Central – Carole Goldsmith - Identified sectors:

- Healthcare
- Agriculture/Manufacturing
- Clean Energy

Emerging Sectors

- Water
- Biotech

Upcoming critical conversations

Developing a Manufacturing Skills Wide Certificate developed in the central region. Employers are agreeing to hire students who have the certificate.
Common assessment pilot. Working with Patrick Perry and faculty to develop the assessment.

South Central – Julius Sokenu - Identified sectors:

- Manufacturing
 - Bioscience
 - Ag processing
 - Advanced transportation
- Small Business
 - Retail
 - AG
 - International Trade
 - ICT/New Media
- Health

Will work with WIB to identified the emerging sectors
What is the regional capacity for programs?
Participated in the CTE Outcomes project and provided feedback
Approved two certificates

LA/OC – Omid Pourzanjani - Identified sectors:

- Health
- Energy/Utilities
- ICT
- Manufacturing/Distribution

- Consumer Services – Arts, Media, Hospitality

Desert - Joyce Johnson - Collaborating with the two counties to determine the five sectors by November 5th

San Diego/Imperial – Mollie Smith - Discuss the sectors at the regional meeting Thursday and present to Chancellor's Office by Nov 1.

Discuss at the regional meetings the Excellence Awards – Teaching, Leadership and Partnership

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Bring to the Regional V.P.'s Board Nominations for 2013-2014 President Vice President Communications Officer 3 Regional Seats for Bay, South Central and LA/OC Region</p> <p>Awards – Great way to bring attention to our CTE programs on campus.</p> <p>Should CCCAOE support Prop 30?</p> <p>Future Dates: Friday, January 11, 2013, Oakland City Marriott Wednesday, November 14th, conference call. Monday, December 17th, conference call.</p>	<p>Regional V.P.'s</p>	

Representative/Liaison Reports

LIAISON'S

DISCUSSION

Chancellor's Office – Ron Selge - Cal PASS Update – Chancellor's Office providing funding to provide the DASHBOARD concept. They are currently hosted at San Joaquin Delta.

CCCCOE needs to produce something similar to the "Tipping Point" concept from the state of WA.

CCCCIO – John Means

EWD – Ray York

EDPAC - Jeff Cummings - Von Tan Quinlivan presented "*Critical Conversations*" to the group; wants to establish a second group that is Workforce and Economic Development Performance Committee (WEDPC). Doing What Matters website available for constituency feedback on RFA process and critical conversations.

Academic Senate – Wheeler North – Plenary Session Nov 8-10, Marriott Hotel, Irvine; Feb 8-9; Faculty Leadership in mid June; Curriculum Institute in mid July; Program Discontinuance available for review on AS website; Discipline Review process now closed; Involved in repeatability conversation Issues to resolve - low unit certificates; priority registration and number of limitations on the units; Develop an exception rule.

CCLC – Rick Ida

Regional Consortia – Lyla Eddington The Regional Consortium Chairs met at the Chancellor's Office on Monday September 17, 2012. The meeting attendees included the staff from the CCCCCO. Meeting Agenda included the following:

1. Update of CCCCCO Initiative – "Doing What Matters for Jobs & the Economy." Van Ton-Quinlivan, Vice Chancellor, Workforce & Economic Development Division reported on "Critical Conversations" conducted throughout the state. In response to the e-newsletter indicating Van's willingness to come to their college and discuss her vision, several colleges responded and expressed an interest. The first was hosted by LACCD. Other individuals from the community or CCCCCO have traveled with Van and shared specific examples of business concern regarding the workforce. As the events have continued, there has been more interaction and input from college staff. The feedback has been very positive in regards to the message as well as Van's follow-up with concerns and issues expressed.
2. Proposed Changes to Regional Consortium – Rock Pfothner, Chair, Bay Area Regional Consortium and Linda Zorn, Co-Chair, North/Far North Regional Consortium presented the document entitled "An Organizational Framework for Doing What Matters" developed by a committee of Rock, Linda, Lyla Eddington, Chair, LA/OC Regional Consortium, and Elaine, Gaertner, Initiative Director (ID) Centers of Excellence (COE). This document defines the expanded role of the regional consortia as well as the interaction between other entities – such as Sector Navigators and Technical Assistance Providers. All of the above individuals have served on the Vice Chancellor's "Red Team" and involved in the discussion of the "Doing What Matters for Business and Industry."
3. Regional Consortia Work Plan for 2012-13 – The major addition to the work plan is the selection of sectors for each region. Elaine Gaertner presented the rationale for sector selection, definition of sectors vs. occupations, and a suggested format for identifying priority sectors. Each region agreed to follow a process that worked best for them.
4. Anticipated Changes for 2013-14. Van shared the concept of "braided funding" of the Perkins IB Leadership dollars, CTE Collaborates funded with SB 70, and Economic & Workforce Development funds. The discussion regarding the type of activities that could be identified was postponed until an interpretation of the funding requirement was completed. CCCCCO staff is working on this at this time.
5. Meeting Schedule – Van has developed a meeting schedule through December 2013 to ensure participation by individuals receiving both Perkins IB and Economic Development funds. The Extended Operations Team will include: Sector Navigators, Regional Consortium Chairs/Coordinators, Technical Assistance Experts, and CCCCCO Vice Chancellor, Deans and staff. The "Deep Dives" strategy will allow an expanded problem solving discussion on issues that arise during implementation of this new model.

Next Meeting November 27, 2012 – Includes Extended Operations Team in the morning and "Deep Dives"

	<p>in afternoon.</p> <p>SACC – Kim Schenk – discussion items Established 12-13 goals; sunset date on credit extensions; data integrity; Credit by Exam; Program Approval Process for CTE; PCAH will be continually updated Combining credit and community services classes.</p> <p>Low unit certificates – colleges can code and report them in MIS if they know how. Two data elements for reporting 6 units and 6-18. If we want to pursue it would be a partnership with the AS in reporting low unit certificates. Where would the endorsement come from? Is there a rationale to be “sun shined” at the regional level?</p> <p>Curriculum – Sid Burks</p> <p>NCWE – John Means</p> <p>Perkins Research & Accountability – Nick Kremer /Mollie Smith – N/A</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<p>Kim Schenk to follow up with SACC regarding using SIP codes rather than TOP Codes. Alignment of TOP, CIPS to SOC's: issue to be discussed regarding the upload of data to USDE. Kim, Wheeler, Omid and Molly to discuss low unit certificates and what defines success.</p>		

General Business Meeting

SID BURKS

DISCUSSION	<p>General Business Meeting Items Frame the conference Discuss survey and discuss summary recommendations Discuss SB1402 and our advocacy efforts GBM & Budget Leadership Academy Presentations and sign ups</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
N/A		

Review of Action Items/Secretary Recap

CORINE DOUGHTY

DISCUSSION		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
	All	N/A

Meeting Adjourn

TIME: 4:45 PM